



PREESALL TOWN COUNCIL

3rd September 2025

Dear Councillor,

You are hereby summoned to attend a meeting of Preesall Town Council on **Monday 8th September 2025** at **7pm** at Preesall Youth and Community Centre, Lancaster Road, Preesall.

Ellr Tony Johnson
Mayor

This meeting may be being recorded by the council, members of the public or the press.

Prior to the start of the meeting the chair will make an announcement to confirm if anyone present intends to record proceedings.

It is important to note that those intending to record do not have to indicate as such but are required to do this in a way that is not disruptive of the meeting and does not focus on the public gallery.

Members of the public participating in the meeting (e.g. making deputations, asking questions, making oral protests) should be aware that they may be filmed, recorded or reported on. If any member of the public speaking at the meeting does not wish to be recorded, they should let the chair of the meeting know.

"The chair of the meeting has the discretion to terminate or suspend filming or recording, if in their opinion continuation of the filming, recording or reporting would disrupt or prejudice the proceedings, infringe the rights of any individual or may lead to the breach of a legal obligation by the council."

AGENDA

1 Apologies for absence

2 Declaration of interests and dispensations

To receive from councillors, disclosures of pecuniary and non-pecuniary interest on matters to be considered at the meeting.

3 Minutes of the last meeting

Councillors are asked to approve as a correct record the minutes, as presented, of the meeting held on 14th July 2025 **(emailed)**.

4 Public participation

The Mayor will ask councillors to agree to adjourn the meeting to allow non-councillors to speak. When dealing with public participation there is no obligation to respond immediately to comments made, other than those that relate to items on the agenda. If a councillor believes that comments received require a decision of the council and the item is not on the agenda, they can ask for this to be put on to the next meeting's agenda. At the conclusion of the public session the Mayor will ask councillors to agree to reconvene the meeting.

5 Planning Applications

To be considered and resolved to object/not object at the meeting

None to be considered.

6 Quarry Planning Update

To consider any updates on the potential Quarry development and resolve any actions.

7 Finance

Councillors are asked to note

7.1 Bank statements balances - Unity 31st August 2025 £43,319.19, Hampshire Trust 31st August 2025 £51,295.76 and Virgin 31st July 2025 £58,159.95 (Any later balances will be provided as they are received).

7.2 Cllrs are asked to note and approve the following payments.

| | | | |
|--|---------------|-------|----------|
| Payroll | BACS 196, 197 | Unity | 2,619.83 |
| Lengthsman's Travel expenses (on behalf of council) and Expenses | BACS 198 | Unity | 20.71 |
| HMRC | BACS 199 | Unity | 859.68 |
| *Nick White | BACS 200 | Unity | 900.00 |
| Fylde Coast Cloggers – May Day | BACS 201 | Unity | 100.00 |
| Start Traffic Ltd - road signs and barriers | BACS 202 | Unity | 2,164.92 |
| 848 Services Ltd – Microsoft licence | BACS 203 | Unity | 13.82 |
| Clerk – to re-imburse for lanyards | BACS 204 | Unity | 6.59 |

| | | | |
|---|--------|--|--------|
| | | | |
| Direct Debits | | | |
| Unity Service Charge | Unity | | 6.00 |
| 3 (mobile phone contract) to | Unity | | 7.20 |
| Easy Web Sites (hosting fee, SSL certificate) | Virgin | | 67.32 |
| LCC (Pension contributions) | Virgin | | 485.67 |

* £400 of this is to be funded from the Legacy Trust Fund

7.3 To agree as a correct record the bank reconciliations to 31st July 2025 and resolve any actions.

7.4 Feedback from Finance Meeting and resolve any actions.

8 Clerk Pay Increase

NALC have now agreed a pay rise for clerks to be back dated to 1st April 2025. Councillors are asked to resolve to approve a rise from £15.88 per hour to £16.35 per hour.

9 Feasibility of taking back the lease for Preesall Playing Fields

Cllr Jenkinson would ask council to discuss thoughts on taking the lease back from Wyre Borough Council.

10 Budget Setting 2026/2027

Councillors are reminded that the first discussions regarding the budget will be on the agenda for the October meeting. Any projects that councillors would like to progress in the period need to be submitted, with costs, by the end of September for consideration at the October meeting.

11 Spraying licence

As the council takes on more responsibility for areas in the villages the control of weeds increases. The clerk would ask council to resolve if they are happy for the lengthsman to gain this licence to allow areas to be sprayed for weeds.

12 Councillor vacancies

Councillors to receive an update from the clerk on the latest position and to resolve any actions required.

13 SPID's Report

Councillors to receive an update on the SPID reports and to resolve any actions required.

14 Trees at the Cenotaph

The clerk asks councillors to resolve to approve a quote of £816 to reduce the two trees at the Cenotaph and remove all waste.

15 Kelly's Corner

Two quotes have been received for work to be progressed at Kelly's Corner. Councillors are asked to resolve to accept one of the quotes and approve the work starting.

16 Wyre Area Committee

An email was sent to councillors on 21st July with a letter from the chair of this committee outlining its role and how town and parish councillors can participate. Cllr Orme attends but the council can have three voting members. Anyone interested can inform the clerk and will be added to our attendee list.

17 East Irish Sea Transmission Project

Councillors were sent an email regarding this on 15th August 2025. Councillors are asked to review the documentation sent and to resolve any actions required and comments to be given by the deadline of the 11th September 2025.

18 Document Review

To review the following documents and resolve to accept for 2025. All documents can be accessed via the Preesall Town Council website. Councillors are asked to provide any comments/amendments, if possible, prior to the meeting so that they can be incorporated prior to the full council meeting and final version signed off at the meeting.

Complaints procedure, Model publication scheme, Dignity at work, Civility and Respect pledge, Grant Policy, Grievance Policy.

THE FOLLOWING ITEMS ARE FOR INFORMATION ONLY

19 Reports from subject leads and outside body representatives

20 Verbal reports from Wyre councillors

Wyre councillors will report any items relevant to the area.

21 Clerk's report

Councillors are asked to note the information contained in the clerk's verbal report

22 Mayor's report

An opportunity for the Mayor to report on events and activities.

23 Questions to councillors

An opportunity for any councillor to ask a question of another councillor.

24 Items for next agenda

The next full council meeting will be held on 13th October 2025 - councillors are asked to raise matters to be included on the agenda and provide updates from working groups by notifying the clerk **in writing by Thursday 2nd October 2025** at the latest. The item should specify the business which it is proposed be transacted, in such a way that the members who receive it can identify the matters which they will be expected to discuss i.e. it needs to specify what the proposal is and that a decision is required or whether the item is for information only.

25 Green Paper item.

Details of this have been emailed separately, in strict confidence. This item is to be addressed after any public attendees have left the meeting.